

Brand guidelines

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on tone of voice

Tradition is the *compass*.

Innovation is the *journey*.

o2 logo

Main logo

Basic logo is being used in publications, presentations, e-mail footers and all other media.



Baseline logo

The baseline logo is an expanded version of the main logo. It is suitable for bigger scale designs (banners, posters, title pages, etc.)



A Tradition of Innovation

Reduced logo

Reduced logo is being used in all publications which are requiring a small ratio (i.e. Powerpoint footer).



Favicon logo

Favicon logo is being used in all publications which are requiring very small ratio.



Minimal sizes

To protect the legibility of the logos, the recommended minimum sizes should not be less than:

minimum height
6 mm / 16 px | ©

minimum height
10 mm / 30 px







Logo use on backgrounds

Use white logo on dark backgrounds.

Use the dark logo on light backgrounds.





Logo use on photos

To maintain the legibility of the logo, it is recommended to cover the photo with a solid black layer, set to 20% opacity.

Always make sure that the background is not overly busy and does not obstruct the logo.



solid black layer, 20% opacity

Safe space

To achieve best readability, always leave enough space around the logo.

The safe space of the logo is based on the size of the letter "o".



Logo misuse

Do not modify the logo and its elements.



× Do not change the colours of the logo. ■



 ${\color{red} imes}$ Do not delete any elements of the logo.



× Do not displace the parts of the logo.



x Do not scale the elements of the logo. **x** ■ The logo is a scale the elements of the logo.



x Do not distort the logo. ■

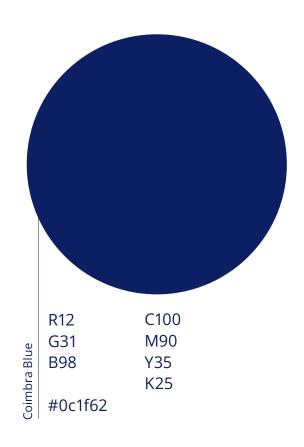


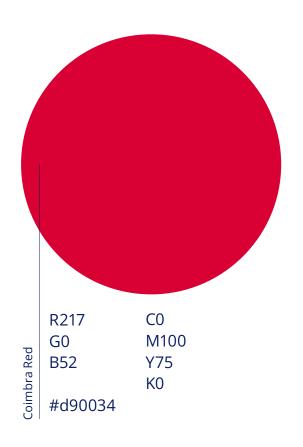
× Do not use drop shadows or any other effects.

os colours

Main colours

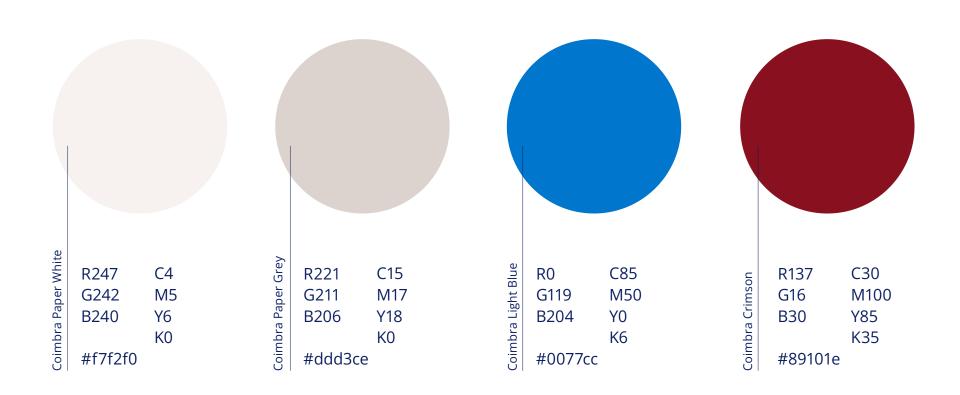
Use these colours for all digital & print media.





Secondary colours

Use these colours for printed & web materials.



Text + colour combinations

To maintain the legibility of the texts, it is recommended to pair them with suitable background colours.

Coimbra Blue text

A tradition of innovation

Sample text

A tradition of innovation

Sample text

White text

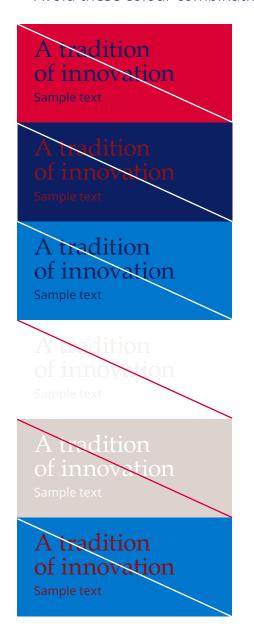
A tradition of innovation

Sample text

Text + colour combinations misuse

It is recommended to avoid colour combinations that hinder legibility of the texts.

× Avoid these colour combinations:





o4 typography

Main typefaces

Coimbra Group uses **Book Antiqua** and **Calibri** as their main typefaces.

Always use Book Antiqua for the titles, and Calibri for the body text and subtitles, according to the type of project.

Book Antiqua

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Calibri Light CAPS

COIMBRA GROUP

Calibri Light

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur.

Standard document settings

To maintain consistency of typography, it is recommended to use the following settings.

General body typeface: Book Antiqua Regular, Coimbra Blue, 10pt

Typography sizes: 10pt - 14pt - 28 pt - 48pt

Title of doc: Book Antiqua Regular, Coimbra Blue, 48pt

Heading: Book Antiqua Regular, Coimbra Blue, 28pt

Keywords: Calibri Light

Key phrases or quote: Book Antiqua Regular / Italic

Line spacing: Titles: 1,0pt - Body text: 1,15pt

Margins: top: 45mm, bottom: 40mm,

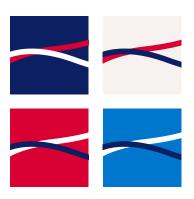
left: 33.5mm, right: 25mm

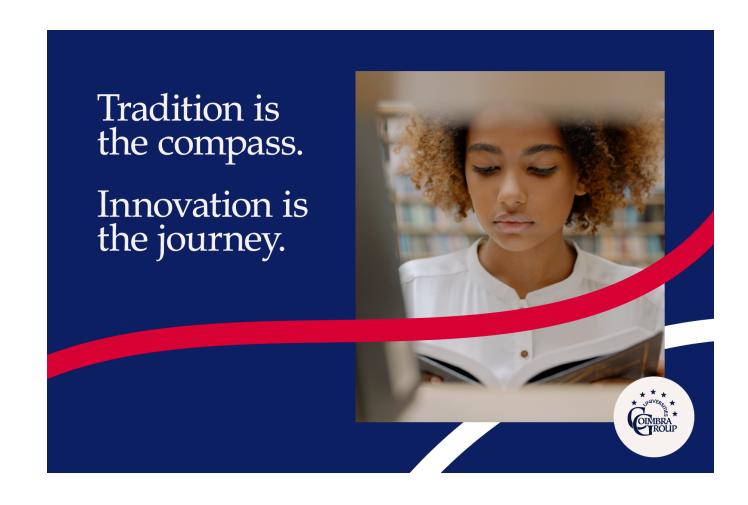
os graphic elements

Decorative elements

When designing the publication, use wavy lines to create decorative elements.

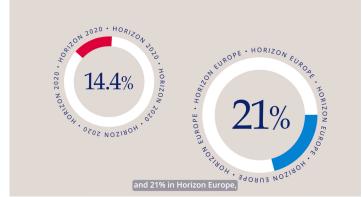
Examples of colour combinations:



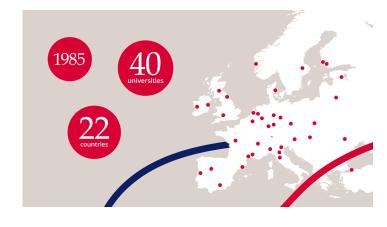


Examples of implementation

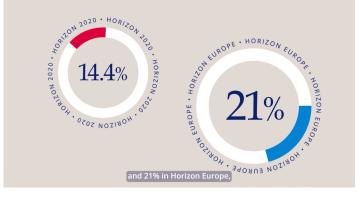












Contact

If you have any questions about the logo or the applications, do not hesitate to contact the designers or the person responsible for communication at Coimbra Group.

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